

**Open Space Division - Maintenance Assessment District
Budget Worksheet
Tierrasanta MAD
Fund 200030 / Cost Center 1714151603**

BUDGET SUBMITTAL COMPLETED
GMM NAME: _____
DATE: _____
DM NAME: _____

**DUE DATES: TUES., OCT. 9, 2018 (for MADs that meet in November)
TUES., OCT. 16, 2018 (for all other MADs)**

SAP Account		FY 2018 Unaudited Actuals	FY 2019 Final Adopted	FY 2019 Estimate	FY 2020 Proposed
	Budgeted Position - Ground Maintenance Manager	1.00	1.00	1.00	1.00
EXPENSES					
Supplies					
511011	Postage/ Mailing	\$0.00	\$0.00	\$0.00	\$0.00
511013	Drafting & Photo	\$0.00	\$0.00	\$0.00	\$0.00
511014	Books	\$0.00	\$0.00	\$0.00	\$0.00
511028	Garden Nur Stock	\$0.00	\$0.00	\$0.00	\$0.00
511034	Cleaning & Janitorial Sup (mutt mitts)	\$2,430.12	\$5,000.00	\$5,000.00	\$5,000.00
511054	Hose	\$0.00	\$0.00	\$0.00	\$0.00
511059A	Recreation Supplies (playground equipment & shades)	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
511059B	Recreation Supplies (playground sand)	\$0.00	\$0.00	\$0.00	\$0.00
511062	Other Safety Supplies	\$0.00	\$0.00	\$0.00	\$0.00
511069A	Unclas Mat & Supp (includes Env. Svcs. card for mulch, compost, wood chips)	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00
511069B	Unclas Mat & Supp (bat and/or owl boxes)	\$0.00	\$0.00	\$0.00	\$0.00
511082	Elect Wire/Conduit (Lighting Serra H.S. Tennis Courts)	\$0.00	\$0.00	\$0.00	\$0.00
511084	Paint, Oil, Glass	\$0.00	\$0.00	\$0.00	\$0.00
511087	Locks & Security Hardware	\$0.00	\$100.00	\$100.00	\$100.00
511088	Sign Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00
511107	Small Tools	\$0.00	\$0.00	\$0.00	\$0.00
	Total Supplies	\$2,430.12	\$13,100.00	\$13,100.00	\$13,100.00
Services					
512059A	Misc. Tech./Prof. Service (Bio Study & Survey) Helix Environ./ Canyon and trails plan	\$11,876.55	\$20,000.00	\$20,000.00	\$20,000.00
512059B	Misc. Tech./Prof. Service (South Bay Fence)	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00
512059C	Misc. Tech./Prof. Service (storm drain cleaning)	\$0.00	\$0.00	\$0.00	\$0.00
512059D	Misc. Tech./Prof. Service (Southland Aquatic - Pond Maintenance)	\$0.00	\$0.00	\$0.00	\$0.00
512059E	Misc. Tech./Prof. Service (Kelly & Assoc. - Herbicide)	\$0.00	\$0.00	\$0.00	\$0.00
512059F	Misc. Tech./Prof. Service - Installation of tot-lot spring toys	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
512059G	Misc. Tech/Prof Service (Barbados wall painting, repairs, and maintenance)	\$0.00	\$0.00	\$0.00	\$0.00
512114A	City Services Bill (FAB Shop & Electrical Svcs.)	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00

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512114B	City Services Bill - DRP Park Div Services (Tot-lot work)	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
512114C	City Services Bill (Sign Shop)	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
512114D	City Services Bill (Open Space Ranger support for activities)	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
512114E	City Services Bill (Develop. Svcs. Dept. services for trails plan review and permitting) IO#21004426	\$317.51	\$20,000.00	\$20,000.00	\$20,000.00
512134A	Landscaping Services - Routine (Treebeard Landscape Inc.; Annual PO 4500102474)	\$599,703.02	\$797,841.00	\$797,841.00	
512134B	Landscaping Services (Upgrade Smart Controllers)	\$0.00	\$0.00	\$0.00	
512134C	Landscaping Services (Landscape Irrigation Upgrades)	\$0.00	\$0.00	\$0.00	
512134D	Landscape Services (Landscape Enhancements - Medians)	\$29,656.32	\$50,000.00	\$50,000.00	
512134E	Landscape Services (potential slope repair due to rain)	\$0.00	\$5,000.00	\$5,000.00	
512197	Tree Services	\$244,526.18	\$300,000.00	\$300,000.00	\$300,000.00
	Total Services	\$886,079.58	\$1,264,841.00	\$1,264,841.00	\$412,000.00
Utilities					
514100	Electric Services	\$3,707.08	\$4,251.00	\$4,251.00	\$4,251.00
514104	Water Serv-Incl Hydr Rent	\$248,630.34	\$222,667.00	\$222,667.00	\$222,667.00
514105	Sewer Service Charge (Storm drain)	\$2,225.49	\$1,925.00	\$1,925.00	\$1,925.00
	Total Utilities	\$254,562.91	\$228,843.00	\$228,843.00	\$228,843.00
Other					
516001	Discount Loss	\$491.50	\$0.00	\$0.00	\$0.00
516024A	Special Districts Administration	\$116,249.00	\$116,249.00	\$116,249.00	\$116,249.00
516024B	Vehicle Usage & Assignment cost	\$8,999.00	\$9,344.00	\$9,344.00	\$9,344.00
516024C	GMM - Salary & Fringe	\$115,933.00	\$127,531.00	\$127,531.00	\$127,531.00
	Total Other	\$241,672.50	\$253,124.00	\$253,124.00	\$253,124.00
512132	Unallocated Reserve (for ND utilities)	0.00	0.00	0.00	0.00
	Total Costs / Appropriations:	\$1,384,745.11	\$1,759,908.00	\$1,759,908.00	\$907,067.00
512133	Fund Balance - Contingency Reserve	\$0.00	\$515,796.00	\$0.00	\$992,069.00
	GRAND TOTAL	\$1,384,745.11	\$2,275,704.00	\$1,759,908.00	\$1,899,136.00
REVENUE	Income:				

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411005	Real & Secured Personal - CY	\$585,359.12	\$748,151.00	\$753,738.00	\$753,738.00
411009	Delinquent Secured Property Taxes	\$1,258.96	\$0.00	\$0.00	\$0.00
411011	Delinquent Secured Prop Taxes - Penalty & Int	\$240.19	\$0.00	\$0.00	\$0.00
411028	Property Taxes - Interest Alloc.	\$480.80	\$0.00	\$0.00	\$0.00
412001	Special Assessments - Non-Taxable Entities	\$236,098.52	\$0.00	\$0.00	\$0.00
412005	Delinquency-P&IL (Transfer to "Special Districts Delinquency Fund 79900 (Ordinance O-17882, 12/08/1992)")	(\$240.19)	\$0.00	\$0.00	\$0.00
418001	Interest On Pool Invest	\$14,035.87	\$5,000.00	\$5,000.00	\$5,000.00
422170A	Reimbursable Services (Transfers from Other (200118 - Gas Tax Fund)	\$84,380.00	\$85,936.00	\$85,936.00	\$85,936.00
422170B	Reimbursable Services (Trans Fr 100-General Fund (Library Reimbursement)	\$1,614.00	\$1,646.00	\$1,646.00	\$1,646.00
422170C	Reimbursable Services (Transfers from Other (200111 - Environmental Growth Fund)	\$60,119.00	\$57,286.00	\$57,286.00	\$57,286.00
422170D	Reimbursable Services (Trans Fr 100-General Fund (Park Reimbursement)	\$456,645.00	\$471,675.00	\$471,675.00	\$471,675.00
423128	Other Damages Recovered (concrete planter box & landscape. Incident on 2/4/17)	\$0.00	\$0.00	\$0.00	\$0.00
424088E	Transfers from Other (General Benefit Offset = 0.6%)	\$6,316.00	\$8,059.00	\$8,059.00	\$8,059.00
424088A	Transfers from Other (200118 - Gas Tax Fund)	\$0.00	\$0.00	\$0.00	\$0.00
424088B	Trans Fr 100-General Fund (Park Reimbursement)	\$0.00	\$0.00	\$0.00	\$0.00
424088C	Trans Fr 100-General Fund (Library Reimbursement)	\$0.00	\$0.00	\$0.00	\$0.00
424088D	Transfers from Other (200111 - Environmental Growth Fund)	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue:		\$1,446,307.27	\$1,377,753.00	\$1,383,340.00	\$1,383,340.00

FUND BALANCE CALCULATION					
	Beginning Operating Fund Balance	\$1,109,290.46	\$1,165,231.07	\$1,165,231.07	
	+ Unrealized Loss/Gain	(\$5,621.55)	\$0.00	\$0.00	
	+ Total Revenue	\$1,446,307.27	\$1,377,753.00	\$1,383,340.00	
	- Total Expenditures	\$1,384,745.11	\$1,759,908.00	\$1,759,908.00	
	= Closing Operating Fund Balance	\$1,165,231.07	\$783,076.07	\$788,663.07	

	Change in Fund Balance (Decrease)	\$55,940.61	(\$382,155.00)	(\$376,568.00)	
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TARGET FUND BALANCE				
10% of Operating Expenditures (Min)	\$138,475.00	\$175,991.00	\$175,991.00	
Six Months of Operating Expenditures (Max)	\$692,373.00	\$879,954.00	\$879,954.00	

ASSESSMENT COLLECTION RATE PER EBU	CPI 1.96%	Estimated CPI 2%	Estimated CPI 2.76%	
Assessment Rate per EBU	\$76.04	\$77.56	\$78.14	\$78.14
EBUs	9,645.99	9,645.99	9,645.99	9,645.99
Zone 1	8,408.21	8,408.21	8,408.21	8,408.21
Zone 2	1,237.78	1,237.78	1,237.78	1,237.78
Zone 3 ⁽¹⁾	0.00	0.00	0.00	0.00
Total Assessment Revenue	\$733,481.08	\$748,150.70	\$753,737.66	\$753,737.66

MAXIMUM AUTHORIZED ASSESSMENT RATE PER AER				
Assessment Rate per EBU	\$76.05	\$77.57	\$78.15	\$78.15
EBUs	9,645.99	9,645.99	9,645.99	9,645.99
Zone 1	8,408.21	8,408.21	8,408.21	8,408.21
Zone 2	1,237.78	1,237.78	1,237.78	1,237.78
Zone 3 ⁽¹⁾	0.00	0.00	0.00	0.00
Total Assessment Revenue	\$733,577.54	\$748,249.09	\$753,834.12	\$753,834.12

Inflation Factor				
Consumer Price Index (CPI-U) authorized by AER? (Yes/No)	Yes	Yes	Yes	
Additional percentage authorized per AER (if none enter 0%)	0.00%	0.00%		
ESTIMATED Consumer Price Index-All Urban Consumers (CPI-U)	2.00%	2.00%		
Maximum Assessment Authorized per AER (includes additional percentage) -- ACTUAL	1.96%	Est. 2%	2.76%	

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Capital Improvement Projects (CIP)

512117	CIP L-14001 (Conversion of Asphalt Medians to Concrete Medians)				
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⁽¹⁾ Per Assessment Engineer Report, Zone 3 will not be assessed until such time as there is greater certainty about the completion/extension of Santo Road to the south.

⁽²⁾ CIP closed - Santo Rd asphalt to concrete. CIP balance remaining returned to Operating Fund